

Suggested Chart of Accounts For Computer Accounting And What Should Be in Each Account



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Items indented under account titles are suggested sub categories.

ACCOUNT TITLE	ITEMS TO BE INCLUDED
<u>Income</u>	
Ag Program Payments	FSA Payments, Cost Sharing, Etc
Calf Sales	Sale of Bull & Heifer Calves ¹
* In memo field include number of calves sold each transaction. ¹	
Capital Sales	Capital Assets Sold
Real Estate	Gravel, Lumber, Land
Machinery	Machinery & Equipment
Co-op Equity	Equity redeemed for cash
Cull Cows	Cull Cow Sales ¹
Purchased Animals Sold	
Home Grown Animals Sold	
* In memo field include number of animals for each transaction.	
Crop Sales	Sales of Farm Crops, Grains, Forages, etc
Custom Machine Work	Custom Machine Work
Refunds	All Refunds
Workman's Comp	Workman's Compensation Refund
Gas Tax Refunds	State & Federal Gas Tax Refunds
Milk Sold	Milk - Gross sales or sum of all the subcategories
Butterfat*	Butterfat, total amount
Protein*	Protein, total amount
Other Solids*	Other solids, total amount
Producer Price Differential (PPD)	PPD, total amount
Quality	Quality, total amount
Volume	Volume, total amount
Compact payment	Total compact payment
Patronage dividend	Earnings paid to the farm from the milk co-op, cash and non-cash
Other	Other milk pmts, total amount

* If your accounting system allows, also record the pounds of the three different components along with the total pounds of milk for the pay period. If your accounting system doesn't allow units to be kept within the system, please keep these amounts in some other manner so that they can be totaled at the end of the year.

Non-Farm Income	Non-Farm Income, Spouse's Job
Other Farm Income	Var. other farm income
Custom Work	Income for Custom work
Insurance income	Insurance Receipts
Misc. Farm income	Maple Syrup Sales, Director Fees, Gas & Oil Royalties
Patronage Refunds	Patronage refunds from Co-ops, not including milk patronage
<u>Expenses</u>	
Auto/Truck	Farm Auto/Truck Repair, Fuel, Insurance Expenses
Breeding Costs	Breeding Fees & Supplies
Breeding fees	Breeding Fees
Breeding supplies	Semen & Supplies
Capital Purchases	Capital Purchases
Dairy Cattle	Dairy Cows Bought ¹
Mach-Equip	Machinery & Equipment
Land-Buildings	Land & Building Improv.
Co-op Equity	Equity purchase
Crop Expenses	Total Crop Expenses
Spray & Chemicals	Spray & Chemicals
Fertilizer & Lime	Fertilizer & Lime
Seeds & plants	Seeds & Plants
Other	Soil Testing, Crop Consulting
	* May also break crop categories between crops, i.e. hay & corn.
Custom Machinery Hire	Mach rent & hire, tillage hire, back hoe work, combining, chopping.
Family Exp	All Family Expenses
Insurance-Health	Family Health Insurance
Insurance-Life	Family Life Insurance
Household	Family Household Exp.
Utilities	Family portion of utility expenses
Feed Purchased	Feeds Purchased
Dairy Grain	Dairy Grain & Conc. for all animals, minerals, and silage inoculates.
Forages	Hay & silage bought
Minerals	Purchased minerals
Feed Consulting	Consulting Fee for Nutritionist
Non-Dairy Feed	Non-Dairy Feed
	* May split purchases between commodity and/or Milk cow/dry cow/heifer.
Freight & Truck	Freight & trucking for livestock.
Gas,Fuel,Oil	Gas, Fuel, & oil, grease for non-milking equipment.
Insurance	Farm Insurance, fire, liability

Interest		Total Interest
Interest-Capital		Bank & Farm Credit Interest
Interest-other		Interest Expenses on Open Accounts
	*	May record interest by each lender/vendor.
Labor Expenses		Total Labor Expenses
Gross Wages-Employees		Expenses from payroll
FICA		Company share FICA
Education & Training		Employee Training Costs
Workman's Comp		Workers Comp Ins
Health Insurance		Employee Health Insurance exp.
Unemployment Insurance		Unemployment Insurance
Benefits		Other Labor Costs, Housing, Fuel, Car, Uniforms, etc.
Lease Pmts		Total Lease Payments
Building		Lease Payments for Buildings
Machinery		Lease Payments for Equipment
	*	May record lease payment by vendor
Miscellaneous Expenses		All Other Expenses
Management Consulting		Business Consulting Fees
Legal		Legal Fees
Accounting		Accountant Fees, Tax Planning
Education & Training, Owner		Meetings & Conferences
Travel		Travel Costs for Owner
Publications		Trade Journals & Newsletters
Office Supplies		Computer & Paper Supplies
Disposal		Garbage Disposal Costs
Maple Production Expenses		Maple Syrup Supplies
Clothing		Work Cloths & Boats
Milk Marketing Exp		Milk Marketing Expenses
ADA		Milk promotion fee
CCC Assessment		CCC Assessment on milk
Co-op Dues		Milk Co-op dues
Hauling		Milk Hauling
Commission		Futures market expenses/net
Milking Supplies		Milking supplies, towels, dips, soaps, acids, vacuum pump oil, things that are used daily.
Other Livestock Exp		Other livestock Expenses
BST		Bst Expenses
DHIA		Milk production records exp
Bedding		Purchased bedding expenses
Dairy Supplies		Dairy supplies, ear tags, boots, non-vet items
Heifer boarding		Heifer Boarding Exp
Registration Costs		Registration papers for breed associations

Principal Paid

Principal paid on all loans

* Most computer accounting software has liability accounts that track loan payments and is the preferred method to keep track of loan balances. If your software has this feature, then this category is not needed. If not, please use this category to track how much in principal you have paid to all lenders by lender.

Rent

- Land Rent
- Building Rent

Total Rent Expenses

- Rent for Land
- Rent for Buildings

Repairs

- Building
- Machinery
- Parlor
- Shop Supplies

Repairs & Maintenance

- Land & Building Repairs, Ag bags, plastic for covering silos
- Repairs-mach & equip
- Milking parlor maint., hoses, preventive maintenance, all repairs, things that last longer than a year.
- Bolts, welding rod, etc.

* Can tag individual equipment if desired.

Taxes

Farm taxes, School & Property

Utilities

- Telephone
- Electric
- Water
- Gas

Total utilities
 Farm Telephone
 Farm Electric Expense

Vet & Med

- Vet Service
- Vet Consulting
- Medicine
- Hoof Trimming

Vet & Medicine
 Vet Services, stop charges, hourly fees, routine fees
 Vet Consulting, not routine vet work
 Medicine Expenses & supplies
 Hoof Trimming Expense

This list is a minimum list of accounts to have for management reasons and will meet most of the needs for analysis, IRS, and banking. If you want to keep some other information, or a different breakout, please add more categories. It is easier to add categories back together at the end of the year than it is to break out different items from a single category.

¹ If your accounting software has a feature to keep track on units, please use that feature. Otherwise please place in the memo field the amount for pounds of components and milk sold, calves sold, cows sold, and animals purchased because these numbers are used at the end of the year for analysis purposes.